

Fieldstone HOA
Board of Directors Meeting
April 19, 2012

LOCATION: Pool

TIME: 2:00 pm

- I. **Call Meeting to Order** -Called to order at 2:03 pm
 - A. Establish a Quorum- Steve Soper, Michael Summers,Carolynn McIntosh, Lynne Mulert, & Robert Loudy present.
 - B. Verification of Meeting Notice/Agenda -
Moved to verify by Michael, 2nd by Steve & all approved.
- II. **Meeting Minutes Approval**
Agenda & Minutes moved to approve by Michael, 2nd by Steve, & all approved.
- III. **Open Forum**
 1. Concerns raised about meeting dates that are posted on bulletin boards and web site. There is a need for a Communication Committee to keep notices up to date.
 2. Carolynn McIntosh reports that the address book was updated. Michael moved to approve 50 copies of the Fieldstone Directory Lynne 2nd & all approved.
 3. Thanks to Kris Gialdini, who volunteered to prepare an e-mail list of owners and residents and send it out to the Board and Rikki Richter. This will allow the Board to post important dates
 4. Concern was raised about the landscape plants (dead plants an replacements & budget costs). Loren Hildon (landscape committee member) responded that the new planting is in the budget & that plants that were originally planted are old & too big, some planted in the wrong area & are being moved to areas where they will do better.
- IV. **Treasurer's Report**
 - A. Review of Financials-
Carolynn McIntosh reported that we have Operating Cash of \$45,227; And the Reserve Funds are \$168,140.
- Total amount of overdue assessments are \$19,700, which is 62% higher than a year ago when it was \$12,100. For the last 3 months only 3 accounts are over 30 days delinquent, which is the lowest number of delinquent accounts in the last year - when 5-6 delinquent accounts were more typical.

- No significant income or expense variations since our last meeting.

V. **Old Business**

- A. CARS resolution: Carolynn motioned to approve the following resolution: “We authorize and instruct that CARS record Notice Of Delinquent Assessment (Lien) for full amount of unpaid assessments, late charges, interest, and collection fees and costs against any property that is 90 days or more delinquent if such account has not been reinstated by the Notice of Intent to Lien, until our next meeting, tentatively scheduled for June 15, 2012. The motion was approved.
- B. Review CD investment - current one expired March 15, 2012. At last meeting, we approved putting Reserve money of \$100,000 into a 2-year CD and \$50,000 into short-term account. We liked the interest rates offered by Amex. but Rikki determined that Amex would only offer these to personal investors. So, we invested at Bank of Commerce, \$100,000 into a 2-year CD at 1% and \$50,000 in a 181 day CD at 0.35%.
- C. Fieldstone Directory Update - the directory is updated, and 15 preliminary copies printed & need to decide how many more to print. Michael moved to approve 50 copies of the Fieldstone Directory, Lynne 2nd & all approved
- D. Pool Opening: date & pool duties (daily chemical testing, managing cleaner, keys, etc.)
- Pool opens May 1st weather permitting.
 - Pool Area/ Bathrms. - Hire a cleaning lady
- Michael motioned to hire last years cleaning lady, Brandy Clark. Steve 2nd & all approved. Brandy will be hired by Olive management, Steve will contact Rikki.
- Swimming chemicals need to be record every day. Board suggested hiring a local high school person, Carolynn will contact Rikki about legalities..
- E. Review & vote on change in pool rule - Lap Time Pool Rule/Lap time Letters were sent out to owners, only 2 replied. One yes & one nay.
- Proposed Rule states: “Open swim time is 8am-9pm, **except for Lap/Exercise** Time which is daily from 5-6 pm.”
- Michael moved to approve, Bob 2nd & all approved to pass.

VI. Committee and Manager Reports

I. Identify current membership - no changes at this time

II. Landscape committee

A) request money for finishing the landscaping on the left side of the entrance.

Chair: Steve Soper

- Loren Hilden (landscape committee member) presented plan with pictures and drawings of the proposal for new landscaping in front entrance. Need for a water system, and new plants. Cost for the whole project is =+/- \$6000. Board discussed budget which Carolyn, who stated that we may have money in the maintenance budget, which has \$10,000 in it. Carolyn motioned to grant \$3000 for the landscape committee to start the project, and then in the Fall the Board can determine if there is enough money left in the budget to complete the project then, or complete it the following spring.

Michael 2nd, all approved. Loren did a very good presentation.

III. Architectural Committee

Chair: Lynne Mulert

Lynne reported 2 requests. One for a fence to be completed as per ARC requirements. ARC Committee approved.

The 2nd request for a 3x5 Sky light: due to the fact that the roof will be cut into and changes the original architectural structure and liability of roof maintenance which is a HOA concern, was denied by the ARC Committee at this time.

VI. Pool/Common Area Committee

A). Plan Pool party for opening of pool May 1, 2012

The board motioned to have a Meet & Greet pool party on Sat. May 26, 2012 which was 2nd and approved by all.

Openings: Chair and members

Responsibilities:

- Maintain pool chemicals (a pool contractor does some of the testing) - Insure cleanliness of common areas (pool grounds, outdoor kitchen area, & bathrooms). Includes recommendations to the Board on

hiring a cleaner.

- Insure that owners/renters have pool passes and guest passes & sign-in sheets are available.
- Make recommendations to the Board on any management issues involving the pool and general area.

VII. Welcoming Committee

Chair: Lynne Mulert

Lynne will e-mail pool Meet & Greet pool party to those on the new lists.

VIII. Social Committee

Openings: Chair, Members

Responsibilities: - Plan social events - Post notices of events on HOA web-site, newsletter & bulletin board.

IX. Communications Committee

Openings: Chair, 1-2 Members

Members Carolyn McIntosh (Fieldstone website) Carol Betz
(Community Bulletin Board by mail box)

Responsibilities:

- Maintain website
- Create Newsletter content
- Post information on Community Bulletin Board.

B. Identify Openings & how to solicit volunteers

Committee vacancies

Posted on the web site, newsletters, bulletin board & e-mail

VII. New Business

A. Reserving location for October Annual Meeting. Date for meeting-

October 27, 2012, 10 am. At Ironstone Winery

B. Maintenance issues (spray for black widows, gutter cleaning and other issues).____

Steve will get bids for the above issues.____

VIII. Meeting Announcement

A. To be Determined

June 15, 2012 at pool (weather permitting) at 2pm.

B. Agenda posted for meeting to discuss increase in landscape cost for

Sea Magic, April 25, 2012 at 4 pm. At 137 Fieldstone Dr.

VIII. Adjournment to Executive Session

NA

Steve motioned to adjourned at 3pm, Bob 2nd & all approved.

The Fieldstone Board of Directors:

PRESIDENT: Steve Soper 707 738-6655 stevesoper@sbcglobal.net

VICE PRESIDENT: Michael Summers 916 698-5479
capacitybuilder@sbcglobal.net

SECRETARY: Lynne Mulert 209 890-7142 lynnemulert@gmail.com

TREASURER:Carolynn McIntosh 541 868-7909 alexcarol@comcast.net