

FIELDSTONE OWNERS ASSOCIATION

**DRAFT**

Minutes of the Meeting of the Board of Directors  
Thursday, November 07, 2019

**Location of Meeting:**

Pool/Patio Area  
344 Fieldstone Drive  
Murphys, CA 95247

The meeting was called to order at 5:00 p.m. by President, Mary Radford. Officers present were Dave Powell and Elisa Garin. Offices of Treasurer and Member at Large: Vacant.

**I. Reports**

A. President

1. An unannounced insurance inspection is anticipated within the next 30 days. Inspectors will be onsite and have requested to see the interior of some homes looking at plumbing, electric, fireplaces, attic spaces, and laundry hookups among other items. Mary Radford, Dave Powell, and Pilar Julian have offered to open their homes for review.
2. There are two open Board seats for 2020. Contact any Board member. Nominations will be accepted until November 30, 2019.
3. The annual Owners Meeting has been scheduled for February 8, 2020 at 10:00 a.m. at Ironstone Vineyards.
4. Reminder that the 10 mph speed limit is being enforced for the subdivision.
5. Glaze Concrete is scheduled to replace 16 square feet of deteriorated sidewalk in front of 171 Fieldstone Drive sometime in mid-November.
6. John D. Beatty & Company is scheduled to conduct an onsite inspection of the subdivision on November 14, 2019 to gather information for the Reserve Study.
7. The Pool has been closed for the winter. Safety equipment is still in place and the BBQ area available for use.
8. The landscapers have trimmed trees away from structures, fertilized, watering timers dialed back, and pre-emergents will be applied after the first rains.
9. Social: No functions are planned for this month.

B. Treasurer

1. The September financials were brought to meeting for review. The Board considered approval of the September financials. Mary moved to approve the September financials. Dave seconded the motion. The financials were approved by a 3-0 vote.
2. HOA dues are all current for this month.

**II. Review of the Previous Minutes**

Approval of the draft minutes from the September 26, 2019 meetings. Elisa moved to approve the September 26, 2019 minutes. Dave seconded the motion. The minutes were approved by a 3-0 vote.

**II. Action Items:**

- A. The Board considered approving a road striping bid. The Board received 2 bids for pavement striping. The Board voted during executive session to award the job to the lowest bidding company because of the similarity of the two proposals.

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- B. The Board considered approving a house painting bid for all of the houses in Fieldstone. The company selected offered the lowest bid and would paint all of the houses at one time which will save us money.
- C. The Board considered authorizing the expenditure of \$220.00 for the purchase of a sandwich board and a 10 MPH sign by Mary Radford. Dave moved to approve the spending. Elisa seconded the motion. The motion passed 3-0.
- D. The Board considered authorizing the purchase of a 6-month CD with Reserve Account funds. Edward Jones advised us that the funds could be rolled over into a higher interest fee-free Money Market account. Elisa moved to amend the agenda item to specify that the funds be placed into the higher yield flexible Money Market account. Dave seconded the motion. The motion passed 3-0.
- E. The Board considered utilizing Carlson and Huff, CPA for future accounting services. Our current accountant, C & H Accounting is cutting back their client workload. The Treasurer is scheduled to meet with the new company to discuss the scope of our needs and costs. Elisa moved that the Board utilize Carlson and Huff, CPA for accounting services. Dave seconded the motion. The motion passed 3-0.
- F. The Board considered authorizing the expenditure of \$35.00 for filing the annual forms for a Limited Liability Common Interest Cooperative with the State of California. Elisa moved to approve the spending. Mary seconded the motion. The motion passed 3-0.
- G. The Board considered authorizing the reimbursement of \$112.90 to Mary Radford for the purchase of office supplies, landscape materials, copies, and mileage. Mary provided receipts for the expenses. Dave moved to approve the reimbursement. Elisa seconded the motion. The motion passed 2-1. The votes were as follows: Mary Radford-abstained, Dave-yes, Elisa-yes.
- H. The Board considered authorizing the reimbursement of \$100.00 to Carolyn McIntosh for the clearing of the 4 inch root impacted culvert in the side yard of her property which was causing flooding by Sea Magic Landscaping. Dave moved to approve the reimbursement. Elisa seconded the motion. The motion passed 3-0.
- I. The Board considered distribution of a letter or notice to homeowners advising them of recommendations provided by our insurance advisor. Notice will be posted on the bulletin board and provided during the Owners Annual Meeting.
- J. The Board considered approval of the Draft 2020 Fieldstone Operating Budget. Dave moved to approve the budget. Elisa seconded the motion. The motion passed 3-0.

### **III. Open Forum**

The Board listened to comments from the owners during Open Forum.

The meeting was adjourned at 5:29 p.m.

Minutes submitted by Elisa Garin, Secretary as a DRAFT